

**BOARD OF DIRECTORS**  
**LOWER LAKE COUNTY WATERWORKS DISTRICT NO. 1**  
P.O. BOX 263, LOWER LAKE, CA 95457-0263  
Phone: 707-994-6009 Fax: 707-994-7415  
Email: [office@llc wd.com](mailto:office@llc wd.com)

**AGENDA**

**REGULAR MEETING: JANUARY 20, 2022, 4:00 PM**  
Held Via Teleconference Due to Covid-19  
The Public May Attend Via Teleconference by Calling  
(978) 990-5040 and use Access Code: 1125874#

**DIRECTORS:**

FRANK HAAS, CHAIR  
MARTIN SCHLEIF, VICE CHAIR  
FRANK McELWAIN, DIRECTOR  
BRIANNA COOK, DIRECTOR  
COLETA BARNHART, DIRECTOR

Any person may speak for five (5) minutes on any agenda item; however, total public input per item is not to exceed 20 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

**REQUEST FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION:**

A request for a disability-related modification or accommodation necessary to participate in the Board of Directors meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting

A. CALL TO ORDER at \_\_\_\_\_ p.m.

B. NOMINATION AND ELECTION OF CHAIR & VICE CHAIR FOR 2022

C. APPROVE MINUTES OF THE BOARD OF DIRECTORS MEETING HELD DECEMBER 16, 2021:

*Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

D. FINANCIALS

1. Review and Discuss the Financial Statement: *Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

E. PUBLIC INPUT: *Any person may speak about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda*

F. CORRESPONDENCE: None

G. GENERAL MANAGER'S REPORT

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

H. OLD BUSINESS:

1. Discuss Shortage of Cash in Assessment District No. 93-1 and Review Letter of Recommendation from Legal Counsel: *Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_



**2. Consideration to Hold Special Meeting for Public Employee Performance Evaluation: Title-- General Manager: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**3. Correcting Employees Mis-Paid Contribution to CalPERS, Update: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**I. NEW BUSINESS:**

**1. Dissolve All Previous Ad Hoc Committees: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**2. Appoint Ad Hoc Committees for Budget, Policies and Procedures, Capital Improvement, Rates and Charges: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**3. Consideration to Select Trees and Landscaping for Main Street Office: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**4. Final Audit: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**5. Consideration to Amend Salary Schedule to Increase Operator III Pay Scale Cap to \$34.00 Per Hour: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**6. Consideration to Revise Signature Authorization – Special Districts Local Boards Fiscal Year 21-22: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**7. Discuss Covid-19 Supplemental Paid Sick Leave: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**8. Discuss Newly Vacant and Upcoming Positions to fill in Office and Field: Discussion/Possible Action**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**J. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA: Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: [1] a determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.9 of the Brown Act); or [2] a determination by a four-fifths vote of the Board or, if less than four-fifths of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted**

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**K. ANNOUNCEMENTS**

1. Next Regular Meeting to be held February 17<sup>th</sup>, 2022 at 4:00pm

ADJOURNMENT at \_\_\_\_\_ p.m.

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

Posted January 14<sup>th</sup>, 2022: by Amy Loren, Clerk of the Board